

JOHN SMITH

Sr. QA/QC

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London, UK



SUMMARY

Highly skilled in Quality Control and Quality Assurance with 13 years of experience in the construction industry. Proven track record of leading, designing, implementing, and achieving project management goals. Expertise in PQP, MOS, ITP, procedures, and O&M with engagement of people for quality. Passionate about enhancing quality processes and driving continuous improvement. Seeking a challenging opportunity at a leading company in the QA/QC system to make a significant impact.

EDUCATION

University of Manchester

Bachelor of Engineering in Civil Engineering
September 2003 – June 2006

SKILLS

- Expertise with Microsoft Office applications
- Strong interpersonal and problem-solving skills
- Excellent communication skills
- Project management
- Project planning
- Technical writing
- QA testing
- Management
- Problem-solving
- Communication
- Leadership
- Teamwork
- Time management

CERTIFICATIONS

- Certified Quality Auditor (CQA)
- Certified Six Sigma Black Belt (CSSBB)
- Certified Six Sigma Green Belt (CSSGB)
- ISO 9001:2015 Lead Auditor
- Certified Quality Engineer (CQE)
- Project Management Professional (PMP)
- Construction Quality Management (CQM)
- Lean Construction Certification
- Occupational Health and Safety Certification (e.g., NEBOSH, OSHA)
- Certified Welding Inspector (CWI)
- Non-Destructive Testing (NDT) Certifications (e.g., ASNT Level II/III)
- Building Information Modeling (BIM) Certification

PROFESSIONAL EXPERIENCE

Position: Sr. QA/QC

ABC Construction Ltd (January 2018 – Present)
Address: 123 Construction Lane, London, UK, PO Box 1001
Telephone: +44 20 7123 4567
Supervisor: Jane Doe, Quality Director

Roles and Responsibilities:

- Quality Assurance (QA):
 - Developing and implementing QA policies, ensuring compliance with industry regulations and company standards.
 - Identifying opportunities for process improvements, enhancing efficiency, reducing costs, and improving product quality.
 - Planning, scheduling, and conducting quality audits to ensure compliance with established quality standards.
 - Training and mentoring staff on quality assurance processes, standards, and best practices.
- Quality Control (QC):
 - Overseeing the inspection and testing of materials, products, and processes to ensure they meet quality standards.
 - Managing non-conformances, implementing corrective and preventive actions to address root causes.
 - Analyzing quality data to identify trends and areas for improvement, preparing detailed reports for management review.
- Decision-Making Roles:
 - Participating in strategic planning sessions to align quality objectives with organizational goals.
 - Allocating resources, including personnel, equipment, and budget, to ensure effective implementation of quality initiatives.
 - Evaluating and selecting vendors and suppliers based on their ability to meet quality standards.
 - Assessing quality-related risks and developing mitigation plans to address potential quality issues.
 - Communicating quality objectives, performance metrics, and improvement plans to stakeholders.

